WORK EXPERIENCE & INTERNSHIP APPLICATION FORM

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SECTION 1 – STUDENT INFORMATION | | | | | |
| **Name** | | | **Gender**  **Male**  **Female** | | **Date of Birth** |
| **Address** | | | **State** | | **Postcode** |
| **Telephone number(s)** | **Email Address** | | | | |
| **Name of educational institution** | | | | **Grade/Year Level** | |
| **Units/subjects you are studying** *(internship applicants please also attach transcript and/or resume)* | | | | | |
| **Are you from Aboriginal or Torres trait Island descent?**  **Yes** **No** | | **Are you a person with disability?** **Yes** **No**  **If yes, do you have any special requirements?\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | |
| **Students signature** | | | | **Date** | |

|  |  |  |  |
| --- | --- | --- | --- |
| SECTION 2 – PLACEMENT DETAILS | | | |
| **Requested placement start date** | **Requested Placement end date** | | **Are the dates requested negotiable?**  **Yes** **No** |
| **WORK EXPERIENCE STUDENTS ONLY:** | | **INTERNSHIP STUDENTS ONLY:** | |
| **Hours per day:**   **Standard (School hours)**   **Half days**   **If other please specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | **Hours per week:** | |
| **What specific areas of the Library are you interested in?** | | | |
| **How do you believe a placement at the Library will benefit your education, personal or career goals?** | | | |

|  |  |  |
| --- | --- | --- |
| SECTION 3 – EDUCATIONAL INSTITUTION INFORMATION | | |
| School Work Experience Coordinator or Principal must sign below on behalf of a student. *Do you endorse this student to complete a work experience placement with the National Library of Australia?* **Yes** **No** | | |
| **Signature** | **Printed name** | **Date** |
| **Email Address** | | **Telephone number(s)** |
| **Name of educational institution** | | |